SERVASPORT

LGFA
LADIES GAELIC FOOTBALL

Online Registration System User Manual

Appendix to 2.2 Paying Fees

2.2 Paying fees

PayPal is a payment gateway which makes it easy for you to safely transact money on the internet.

It can be used like a current bank account to make everyday payments.

To set up a PayPal account please follow the instructions in the LGFA PayPal Start up Guide. This will show you how to set your LGFA associated charity account.

Double click here to access the LGFA PayPal Start up Guide →

LGFA PayPal Start Up Guide.pdf

This document will give you additional detail on how to process a payment using PayPal. There are different processes depending on whether you have a UK or Ireland PayPal account.

For UK PayPal account holders please read from section 2.2.4
For Ireland PayPal account holders please read from section 2.2.5

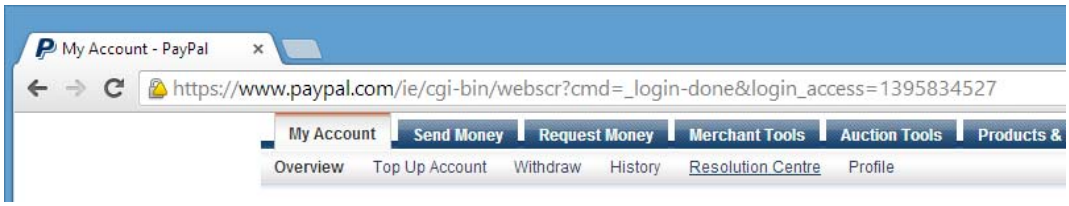
Important Information

*Clubs based in Northern Ireland **must** set up a UK PayPal account. Clubs based in Ireland you **must** set up an Ireland PayPal account.*

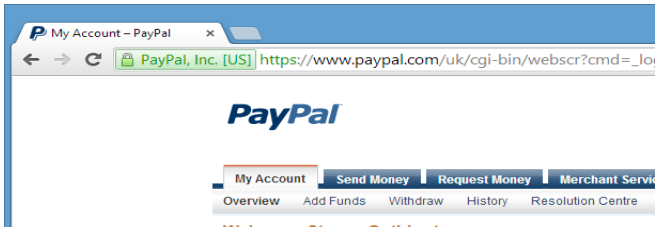
PayPal will not recognise Northern Ireland addresses in a PayPal Ireland account and vice versa.

If you have already set up your account and are unsure of how to tell if you have a UK or Ireland account, just have a look at the address bar when you are in your PayPal account.

For Ireland PayPal accounts it should begin https://www.paypal.com/ie



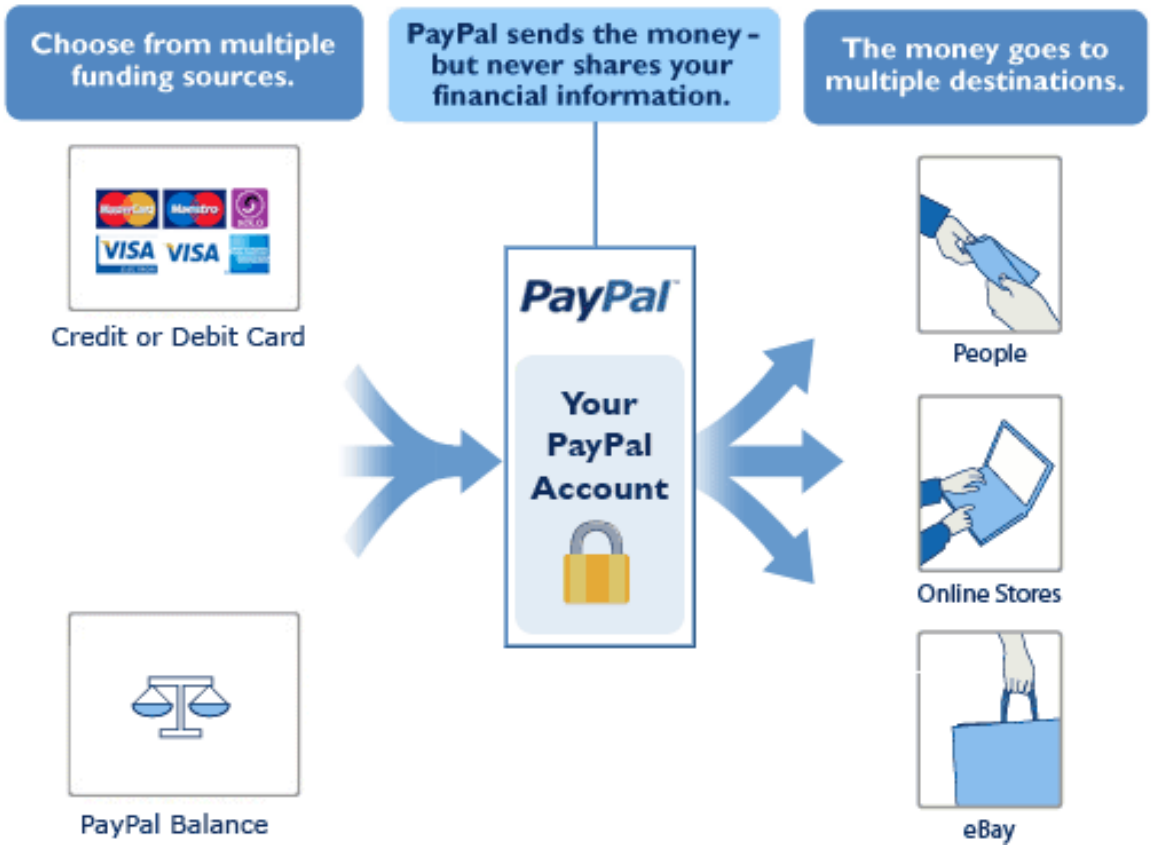
For UK PayPal account it should begin https://www.paypal.com/uk



For more information on how to set up a UK or Irish account please see section 2.2 in the "LGFA –User manual".

2.2.4 Ireland PayPal account

Your PayPal account has two options available for processing payment: Paypal Balance and Credit/Debit Card.



Credit/Debit card
This would be the credit/debit card associated with the bank account that you want the funds to be withdrawn from.

PayPal balance
Your PayPal balance is similar to a current account and can be used in the same manner
You can transfer funds to your Paypal account from your bank account in a similar way to how you move funds between your savings account and your current account.

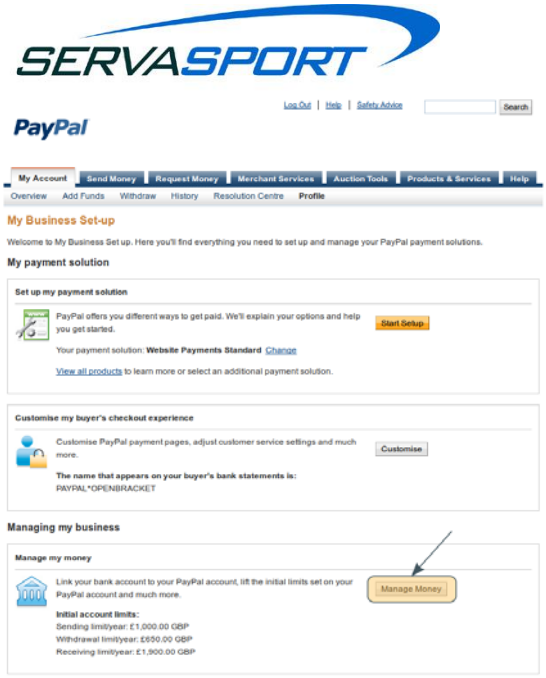
Once you have a balance in PayPal any payments processed via Paypal will be deducted from your Paypal balance.

The following steps take you setting up either a Credit/Debit card or a PayPal balance

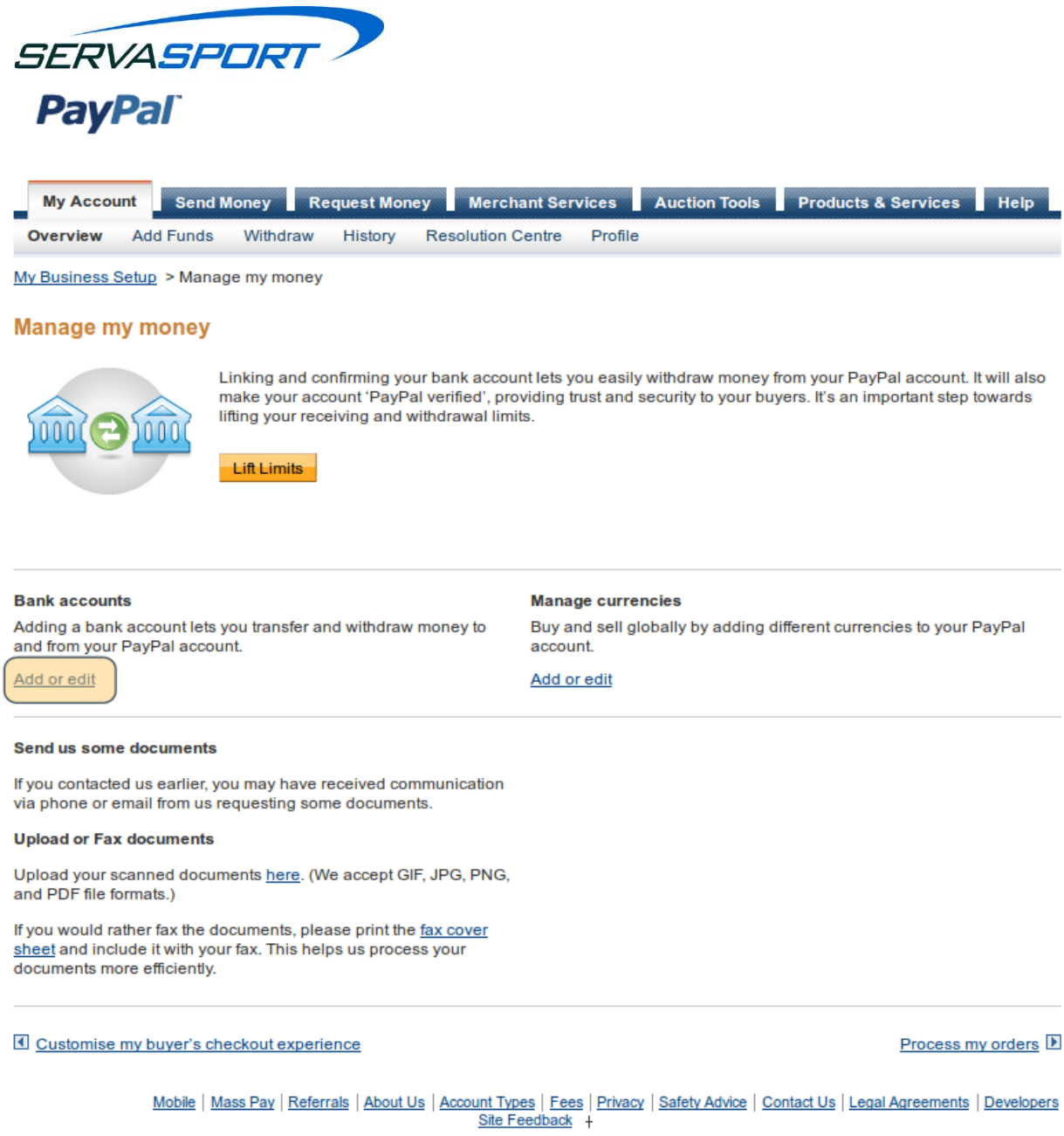
However, you must also link your bank account to your Paypal account. You need to do this for two reasons: 1) to **verify** your account for security reasons and 2) a way for you to withdraw money

2.2.4.1 Setting up a Bank account

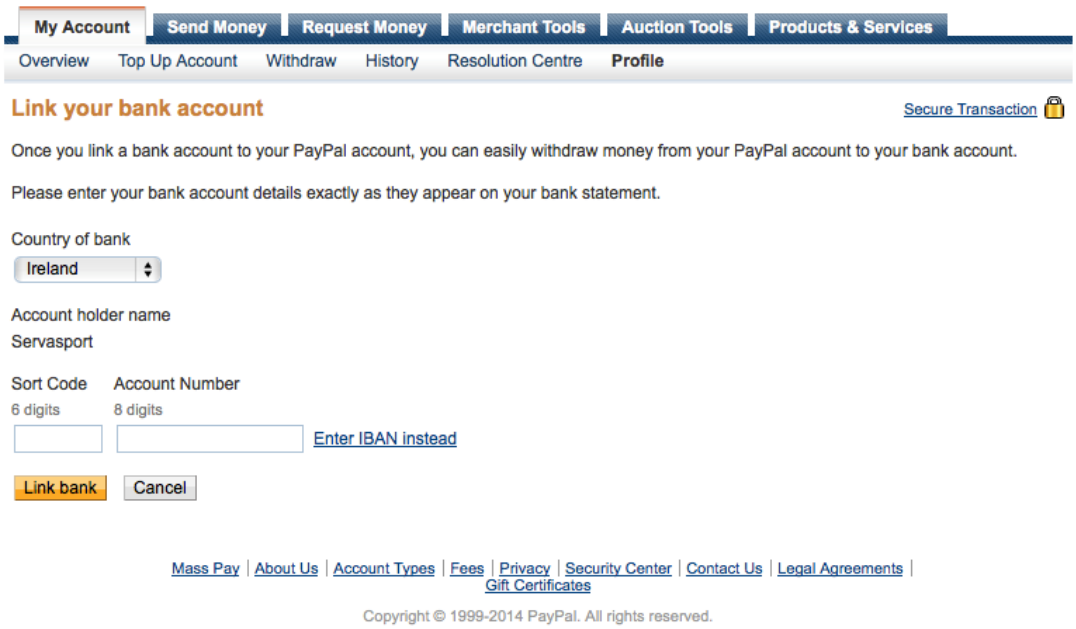
After you have set up your PayPal account you need to link your bank account. Click on the Manage Money tab as highlighted below.


SERVASPORT
PayPal
Log Out | Help | Safety Advice
Search
My Account
Send Money
Request Money
Merchant Services
Auction Tools
Products & Services
Help
Overview
Add Funds
Withdraw
History
Resolution Centre
Profile
My Business Set-up
Welcome to My Business Set up. Here you'll find everything you need to set up and manage your PayPal payment solutions.
My payment solution
Set up my payment solution
PayPal offers you different ways to get paid. We'll explain your options and help you get started.
Start Setup
Your payment solution: Website Payments Standard Change
View all products to learn more or select an additional payment solution.
Customise my buyer's checkout experience
Customise PayPal payment pages, adjust customer service settings and much more.
Customise
The name that appears on your buyer's bank statements is:
PAYPAL*OPENBRACKET
Managing my business
Manage my money
Link your bank account to your PayPal account, lift the initial limits set on your PayPal account and much more.
Manage Money
Initial account limits:
Sending limit/year: £1,000.00 GBP
Withdrawal limit/year: £650.00 GBP
Receiving limit/year: £1,900.00 GBP

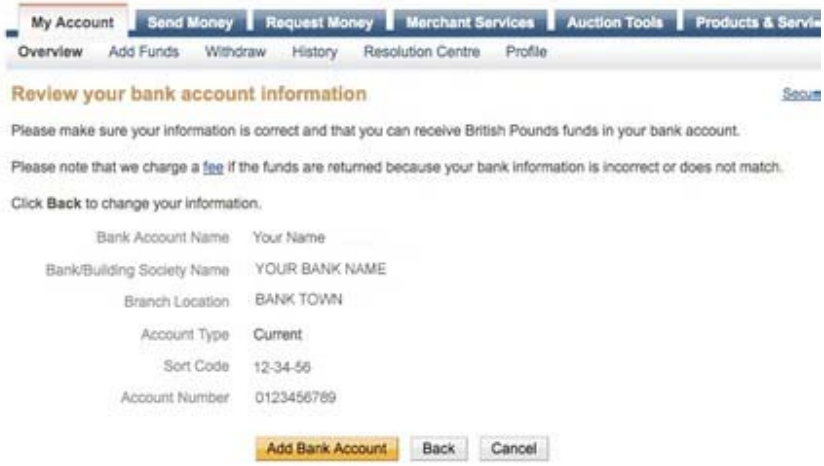
You will see the following screen:


My Account
Send Money
Request Money
Merchant Services
Auction Tools
Products & Services
Help
Overview
Add Funds
Withdraw
History
Resolution Centre
Profile
My Business Setup > Manage my money
Manage my money
Linking and confirming your bank account lets you easily withdraw money from your PayPal account. It will also make your account 'PayPal verified', providing trust and security to your buyers. It's an important step towards lifting your receiving and withdrawal limits.
Lift Limits
Bank accounts
Adding a bank account lets you transfer and withdraw money to and from your PayPal account.
Add or edit
Manage currencies
Buy and sell globally by adding different currencies to your PayPal account.
Add or edit
Send us some documents
If you contacted us earlier, you may have received communication via phone or email from us requesting some documents.
Upload or Fax documents
Upload your scanned documents here. (We accept GIF, JPG, PNG, and PDF file formats.)
If you would rather fax the documents, please print the fax cover sheet and include it with your fax. This helps us process your documents more efficiently.
Customise my buyer's checkout experience
Process my orders
Mobile | Mass Pay | Referrals | About Us | Account Types | Fees | Privacy | Safety Advice | Contact Us | Legal Agreements | Developers
Site Feedback

Choose Add Bank Account and then complete the bank account details as requested (see below).


My Account
Send Money
Request Money
Merchant Tools
Auction Tools
Products & Services
Overview
Top Up Account
Withdraw
History
Resolution Centre
Profile
Link your bank account
Secure Transaction
Once you link a bank account to your PayPal account, you can easily withdraw money from your PayPal account to your bank account.
Please enter your bank account details exactly as they appear on your bank statement.
Country of bank
Ireland
Account holder name
Servasport
Sort Code
6 digits
Account Number
8 digits
Enter IBAN instead
Link bank
Cancel
Mass Pay | About Us | Account Types | Fees | Privacy | Security Center | Contact Us | Legal Agreements | Gift Certificates
Copyright © 1999-2014 PayPal. All rights reserved.

You need to complete your bank set up for PayPal to connect to your bank account. . Click "Add Bank Account" and on the next screen double-check that your details are correct:



When you are sure your details are correct click "Add Bank Account

Congratulations! You have added your bank account. NOW you can withdraw funds from Paypal into your bank account, but you are not yet fully 'verified'.

Important Information

Verification

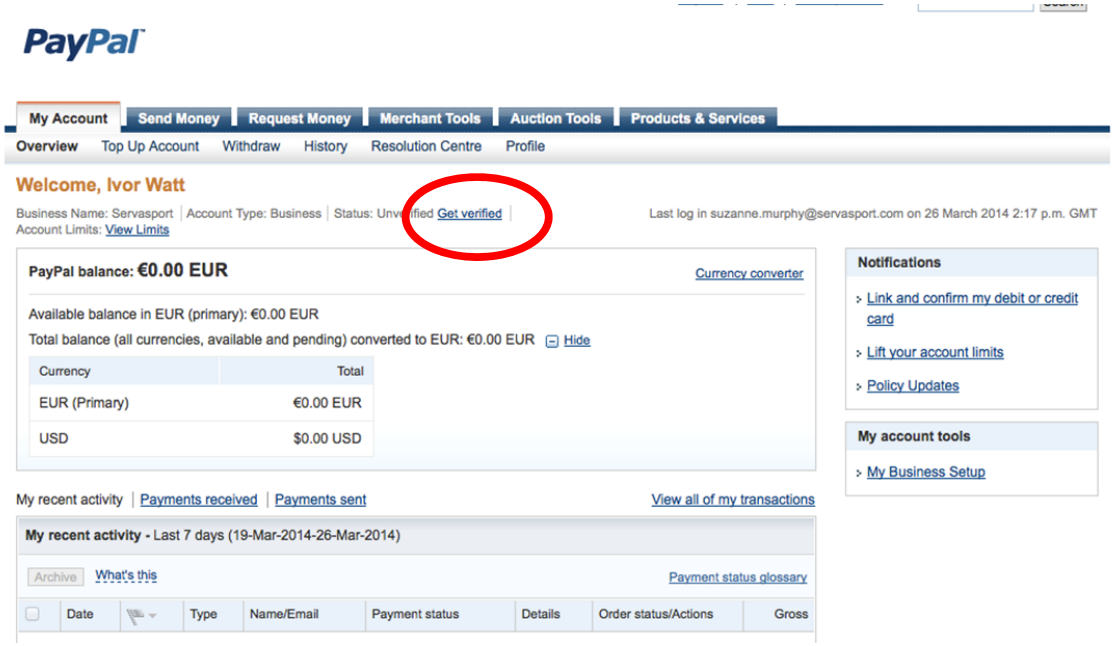
This means that PayPal have checked to ensure that you are in control of your bank account or card. This helps to prevent fraud such as identity theft.

The PayPal Verification process is a security measure to confirm that a user is the owner of the bank account or credit card they are using in PayPal. Confirming each user's identity helps prevent fraud, such as identity theft, and increases the security of payments in PayPal.

Please enjoy all the benefits of your PayPal account please ensure that you verify your account

2.2.4.2 Verification

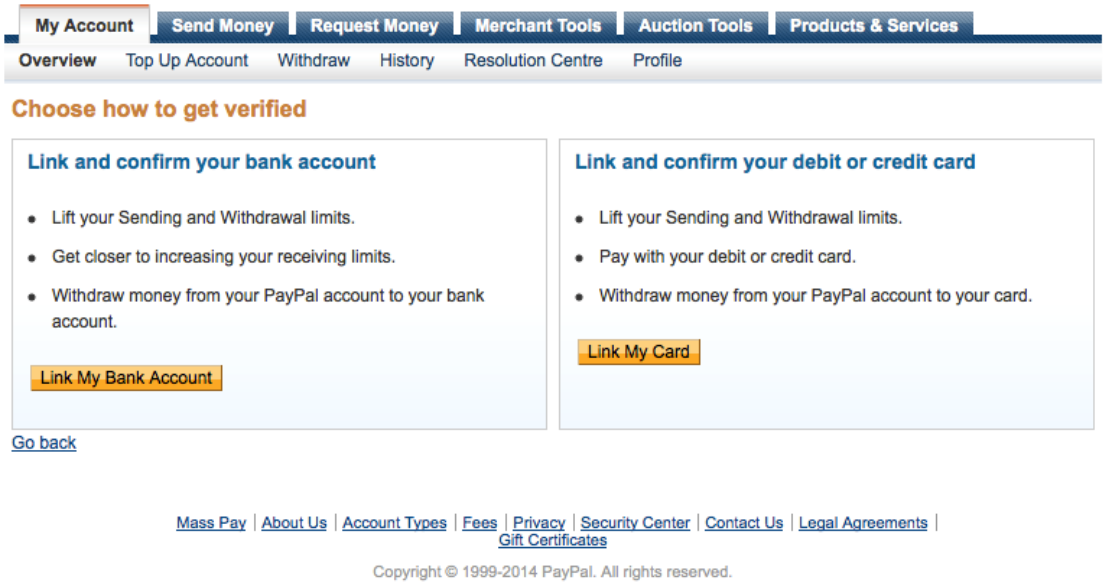
Click the **Get verified** link



There are two methods to verify your account:

1) Using your bank account
2) Using your debit or credit card

The benefit to using your credit/debit card over the bank account method is that there will be no delay in getting verified. The debit/credit card details can be removed afterward and it won't affect your verification status.


My Account
Send Money
Request Money
Merchant Tools
Auction Tools
Products & Services
Overview
Top Up Account
Withdraw
History
Resolution Centre
Profile
Choose how to get verified
Link and confirm your bank account
Lift your Sending and Withdrawal limits.
Get closer to increasing your receiving limits.
Withdraw money from your PayPal account to your bank account.
Link My Bank Account
Link and confirm your debit or credit card
Lift your Sending and Withdrawal limits.
Pay with your debit or credit card.
Withdraw money from your PayPal account to your card.
Link My Card
Go back
Mass Pay | About Us | Account Types | Fees | Privacy | Security Center | Contact Us | Legal Agreements | Gift Certificates
Copyright © 1999-2014 PayPal. All rights reserved.

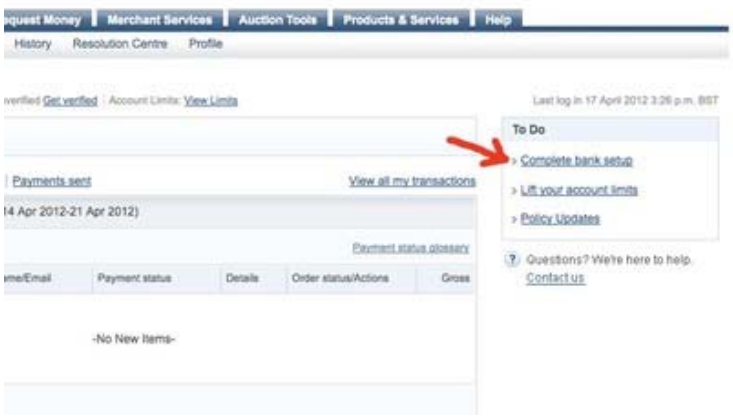
Option 1 Using a bank account to get verified

To continue with the verification process using your bank account, choose the Link my Bank Account. PayPal will ask for your bank details if you have not already provided them. The process is the same as described in section 2.2.4.1 Setting up a Bank account

Once provided, PayPal will check that this is your bank account by doing one of the following:

1) deposit two small amounts into your bank account – please note the amounts
2) deposit small amount along with a code that will be in transaction description on your bank statement

This will happen within a few hours or it can take up to 2-5 working days depending on your bank. Once this has happened go to 'Complete bank Set-up' on your Overview page.

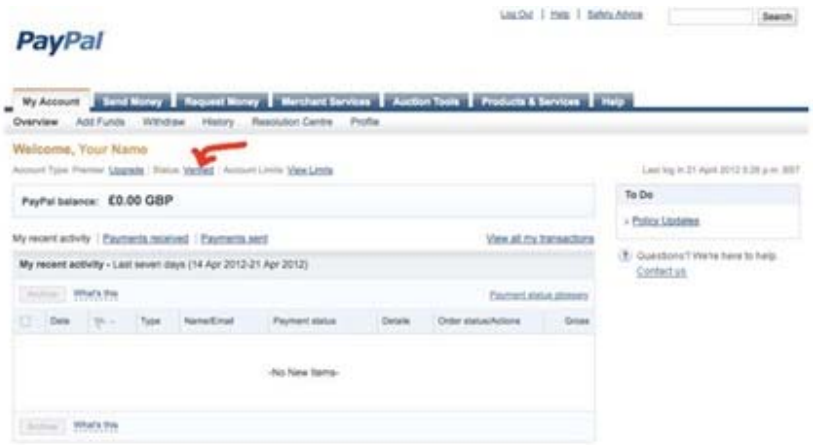


On the next screen, enter the two amounts PayPal deposited into your bank or the code, then click 'submit

The next page confirms that you have successfully confirmed your Bank Account

Click Continue

In your Overview page you will see that you are now verified.



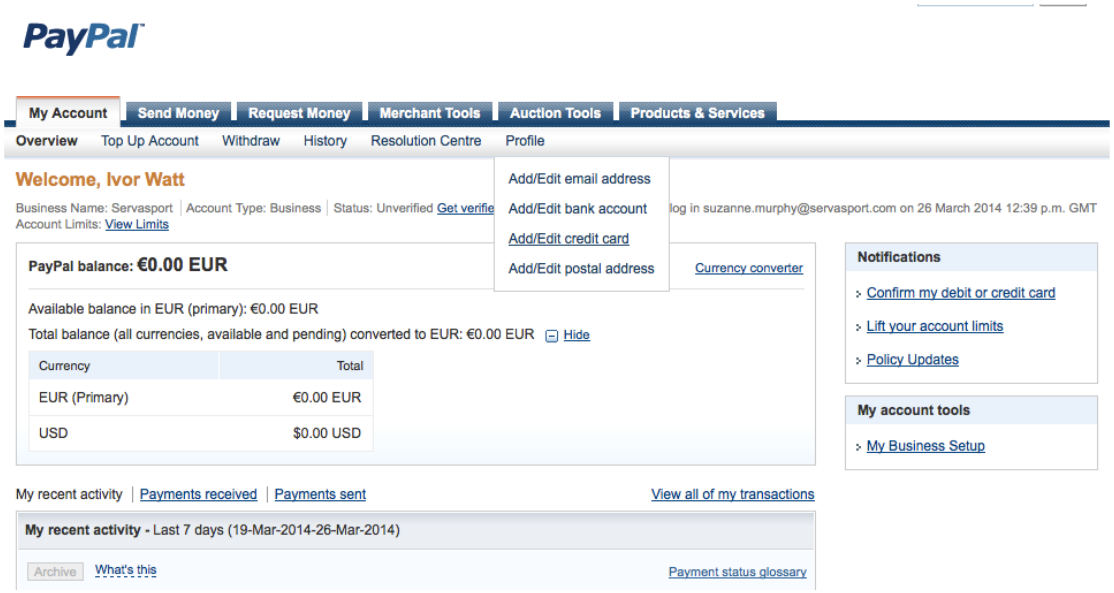
Option 2 Using a credit card to get verified

Choose the option to update your credit / debit card details. The process is the same as described in section 2.2.4.3 Setting up a credit card.

This process is instant and you should be instantly verified. You should be able to delete the details of the credit/debit card after the verification process.

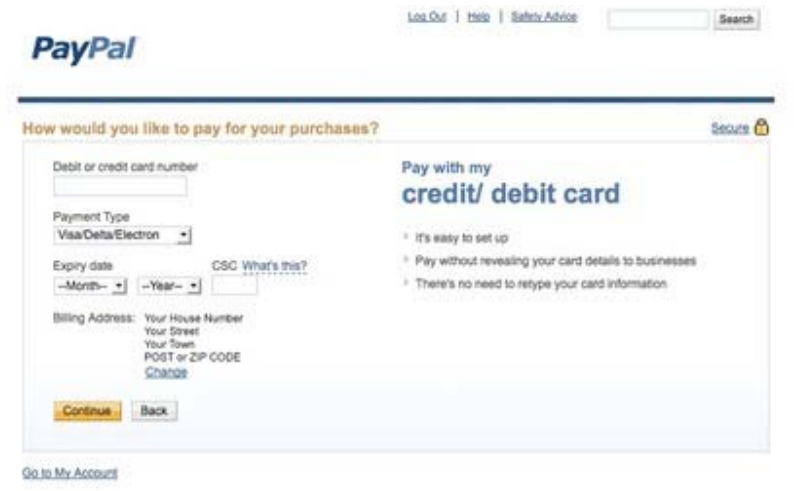
2.2.4.3 Setting up a credit card

To set up a credit card, navigate to the Overview page and choose Profile, then 'Add/Edit credit card'



Check your name is correct – it should be as it appears on the card. Then select your Payment Type (Visa / Mastercard etc.)

The address field is pre-filled. Make sure it is correct, INCLUDING THE POST CODE and IS THE EXACT ADDRESS THAT MATCHES THIS CARD. This is important otherwise your transactions may be denied.



Enter the card details, including the CSC (Sometimes called the CCV or CVD, this is the 3-digit Card Security Code on the back of your card. This is normally on, or to the right of, the signature strip)

Then click 'Continue'...

Next Paypal will ask what you want to do next.

Click on "Go To My Account". Congratulations you have linked your credit/debit card. It will now be used as a source of funds for payments

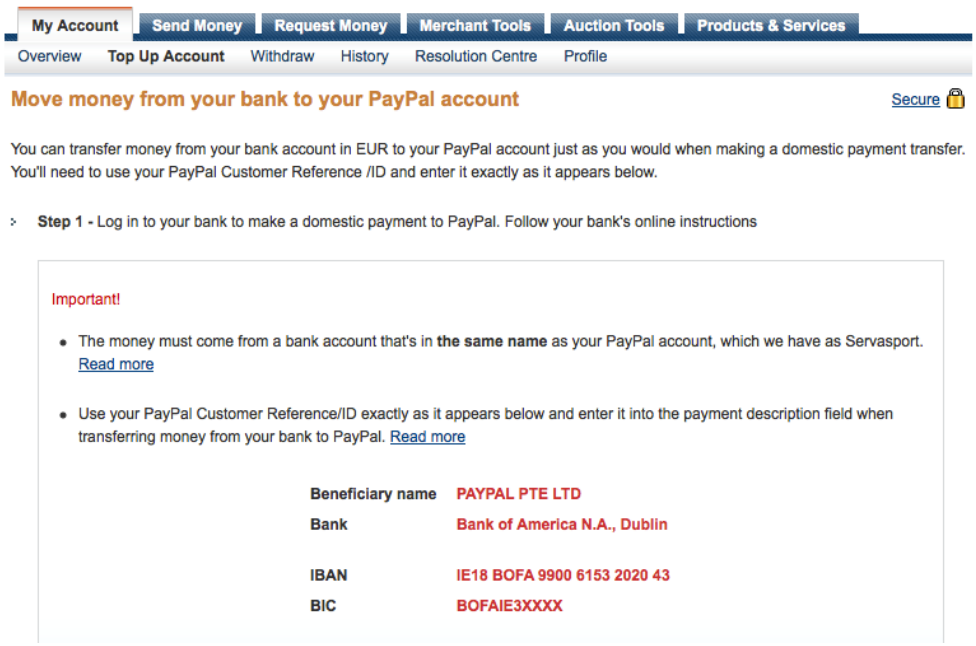
2.2.4.4 Using a PayPal balance as a source of payment

Your PayPal balance is similar to a current account and can be used in the same manner
You can transfer funds to your Paypal account from your bank account in a similar way to how you move funds between your savings account and your current account.

Once you have a balance in PayPal any payments processed via Paypal will be deducted from your Paypal balance.

Choose the **Top Up Account** option which can be seen on your home screen

The following screen will appear which gives the Bank Transfer Instructions:


My Account
Send Money
Request Money
Merchant Tools
Auction Tools
Products & Services
Overview
Top Up Account
Withdraw
History
Resolution Centre
Profile
Move money from your bank to your PayPal account
Secure
You can transfer money from your bank account in EUR to your PayPal account just as you would when making a domestic payment transfer. You'll need to use your PayPal Customer Reference /ID and enter it exactly as it appears below.
Step 1 - Log in to your bank to make a domestic payment to PayPal. Follow your bank's online instructions
Important!
The money must come from a bank account that's in the same name as your PayPal account, which we have as Servasport. Read more
Use your PayPal Customer Reference/ID exactly as it appears below and enter it into the payment description field when transferring money from your bank to PayPal. Read more
Beneficiary name PAYPAL PTE LTD
Bank Bank of America N.A., Dublin
IBAN IE18 BOFA 9900 6153 2020 43
BIC BOFAIE3XXXX

Name of Payee: PayPal
Bank Bank of America
IBAN XXXXXXXX -----This is your account number
BIC XXXXXXXX ----This is your Swift code. Similar to your Sort Code
Customer Reference ID

Note: Each PayPal account will have a unique set of instructions and will be different to the ones shown above

These instructions tell your bank where to send the money and must be provided to your bank along with the amount that you want to transfer.

There are three options available on how you provide this information to the bank. It depends on what access you have to your bank account; Online Access, Telephone Access, or if you have neither of these then you need to use the Counter services at your local branch. Please make sure the bank account you are moving money from is already linked to your PayPal account (see important information below)

Option 1 If you have **Online banking** access
Log on to your bank account and navigate to the section where you make bank transfers to other accounts. You will be asked to provide details of the account to whom you are making the transfer. These can all be found in the Bank Instruction (see above). You will also need to know how much you want to transfer.

If you have transferred money to other accounts in the past, then the process will be exactly the same. If you are unsure as to how to process a bank transfer, please contact you bank for guidance. The funds will arrive in your account within 1-2 days. Some banks may have instant transfers and the money will the available immediately.

Option 2 If you have **Telephone banking** access
Phone your telephone banking service and tell them you want to make a transfer. You will be asked to provide details of the account to whom you are making the transfer. These can all be found in the Bank Instruction (see above). You will also need to know how much you want to transfer.

The funds will arrive in your account within 1-2 days. Some banks may have instant transfers and the money will the available immediately.

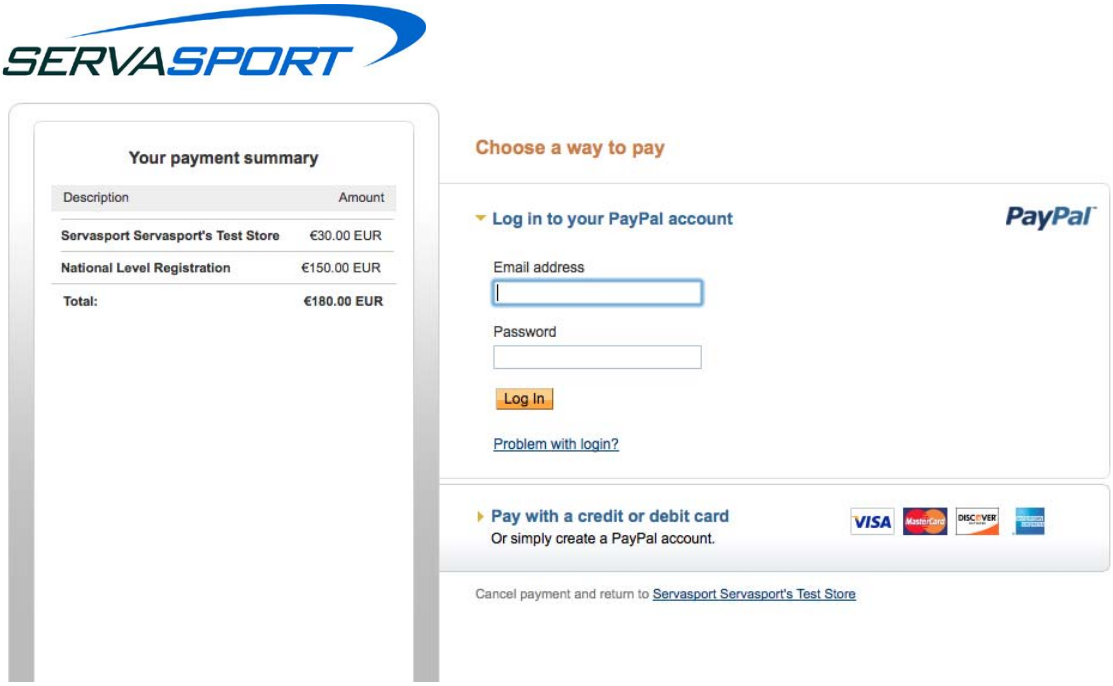
Option 3 Visit your **local branch**
You can provide the instructions to your local branch and they can process the transfer for you. This is the same as a normal bank transfer and you may incur a fee (at your own risk).

Funds will usually be available in your PayPal account within a few minutes. (However, please allow up to 4 working days, depending on your bank.)

Important information

Banking Authorisation
You need to have the appropriate authority with your banking facility in order to use this method. Any of the following will suffice: access to online banking, access to telephone banking, signatory rights in your local bank branch

How much will I need to transfer from my Bank to PayPal balance
You can transfer as much as you need to your Paypal account. If you want to transfer the exact amount of fees payable, continue your LGFA registration, using the LGFA user manual, until you reach the invoice PayPal page (below), this shows you how much you need to pay this year.

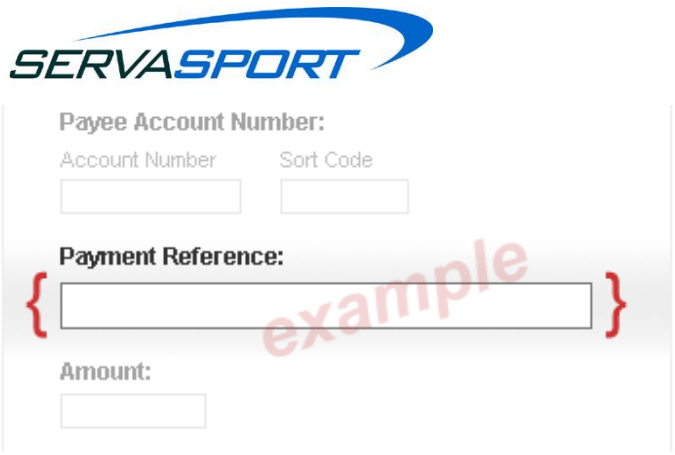


Please be aware that you will see this screen twice: when you first log in you will be asked to pay your System Fee and All Ireland Levy and also when you have uploaded your members for registration you will be asked to pay a Registration Fee. You will need to have the correct balance in your PayPal balance before you process your fees.

You are seeing a different screen requesting bank details
If you don't have a bank account set up then you will be directed to another screen which requests you to set up a bank account. As mentioned this is a mandatory part of setting up a Paypal account and must be completed.

Your PayPal account name match the name on your bank account
So that PayPal can identify you, the name on your bank account must match the name on your PayPal account. If they can't identify you, there will be a delay in PayPal completing the payment transfer and they may have to return the money to your bank account.
If your PayPal account name does not match and you would like to change it you can do this online. In the PayPal account, navigate to the top right of the screen where you'll find a search box. Type 'name change' into the search box at the top right of the screen. Follow the online instructions.

PayPal Customer Reference/ID must be provided
PayPal has provided you with a Customer Reference/ID so that they can identify you and transfer the money into your PayPal account. You must enter this reference into the correct field online. Banks refer to this field differently. Follow your bank's online instructions. Here is an example:

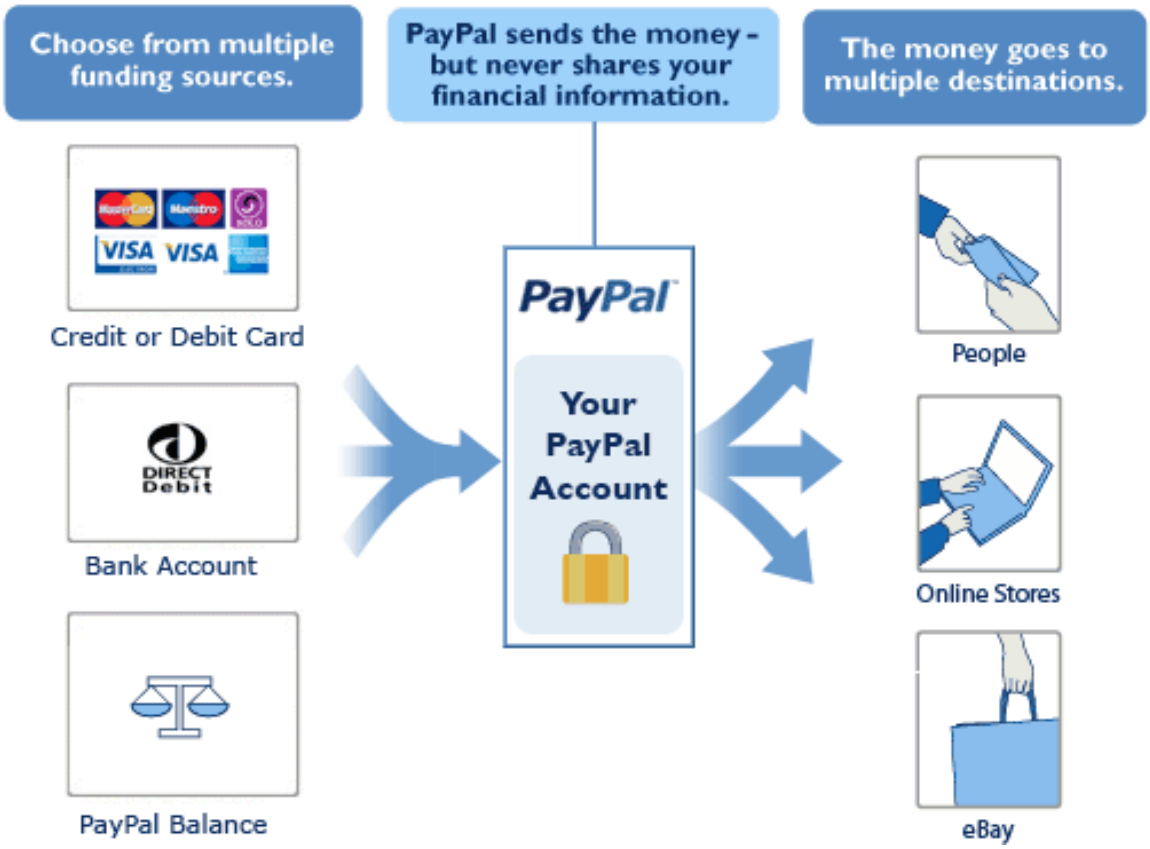


If you do not include your Customer Reference/ID there will be a delay in PayPal completing the payment transfer and they may have to return the money to your bank account.

Bank Charges
PayPal do not charge to top up the account however you may incur local bank fees

2.2.5 UK PayPal account

Your PayPal account can link directly to your bank account so that, when you process a payment, PayPal can deduct it straight from your bank account without any additional steps.

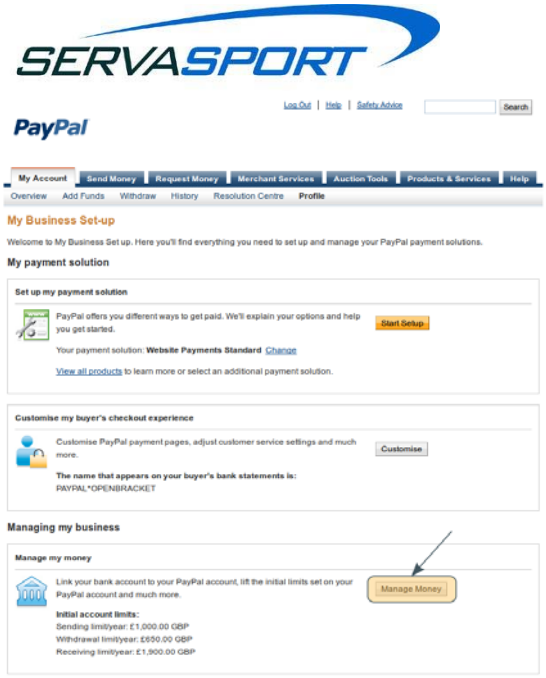


You can also use a credit or debit card or Top up your PayPal balance as a funding source to pay for items. We will cover these options in a later section.

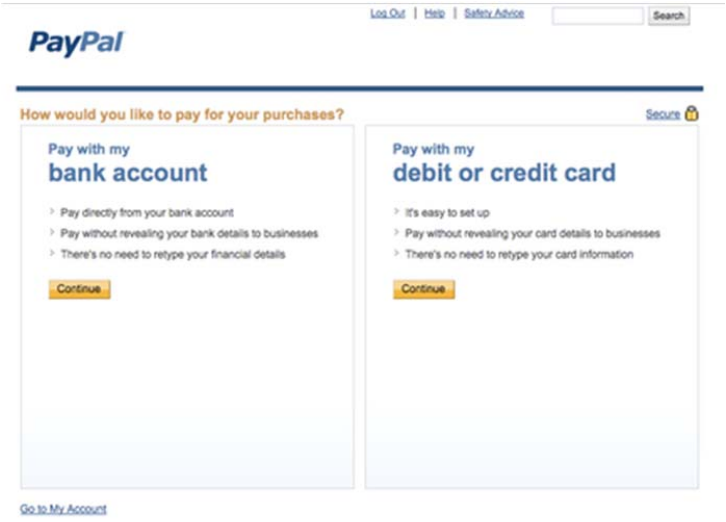
2.2.4.1 Setting up a Bank account

After you have set up your PayPal account you need to link your bank account. Click on the Manage Money tab as highlighted below.

PayPal uses your bank account information for three reasons: 1) to **verify** your account for security reasons, 2) as a source of payment and 3) a way for you to withdraw money


SERVASPORT
PayPal
Log Out | Help | Safety Advice
Search
My Account
Send Money
Request Money
Merchant Services
Auction Tools
Products & Services
Help
Overview
Add Funds
Withdraw
History
Resolution Centre
Profile
My Business Set-up
Welcome to My Business Set up. Here you'll find everything you need to set up and manage your PayPal payment solutions.
My payment solution
Set up my payment solution
PayPal offers you different ways to get paid. We'll explain your options and help you get started.
Start Setup
Your payment solution: Website Payments Standard Change
View all products to learn more or select an additional payment solution.
Customise my buyer's checkout experience
Customise PayPal payment pages, adjust customer service settings and much more.
Customise
The name that appears on your buyer's bank statements is:
PAYPAL*OPENBRACKET
Managing my business
Manage my money
Link your bank account to your PayPal account, lift the initial limits set on your PayPal account and much more.
Manage Money
Initial account limits:
Sending limit/year: £1,000.00 GBP
Withdrawal limit/year: £650.00 GBP
Receiving limit/year: £1,900.00 GBP

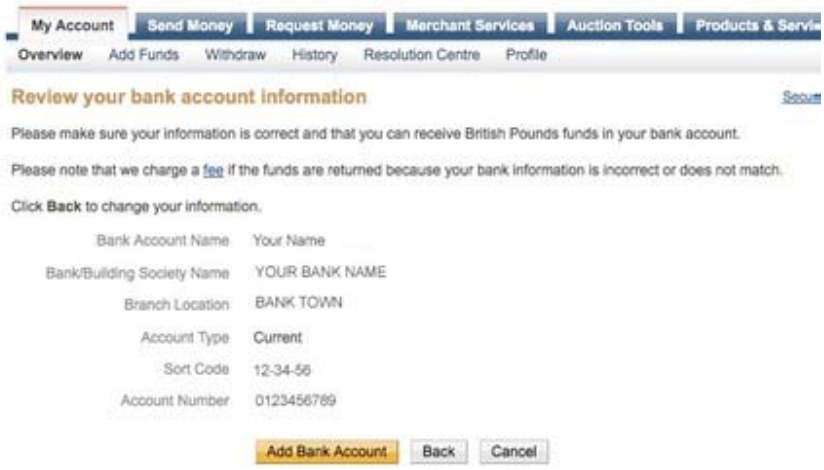
You can choose whether you want to link your Paypal account to a bank account or a credit / debit card. This is how you will pay for items if you have nothing in your Paypal account. You can do both - whichever you choose now, you will be given an option to add another payment method later. Linking to a bank account is one way to withdraw money from Paypal.


Log Out | Help | Safety Advice
Search
PayPal
How would you like to pay for your purchases?
Secure
Pay with my
bank account
Pay directly from your bank account
Pay without revealing your bank details to businesses
There's no need to retype your financial details
Continue
Pay with my
debit or credit card
It's easy to set up
Pay without revealing your card details to businesses
There's no need to retype your card information
Continue
Go to My Account

Choose Add Bank Account and then complete the bank account details as requested (see below).

SERVASPORT
PayPal
Log Out | Help | Safety Advice
Search
My Account
Send Money
Request Money
Merchant Services
Auction Tools
Products & Services
Help
Overview
Add Funds
Withdraw
History
Resolution Centre
Profile
Add a Bank/Building Society Account in the United Kingdom
Secure Transaction
This account will become your primary payment method, but you can change it whenever you make a payment. Learn more
When you successfully add your bank account to your PayPal account, you will be able to use your bank account to pay for online purchases or withdraw funds from your PayPal account.
Your bank account is always protected against unauthorised use.
Your bank account information is never revealed to the seller.
Make sure that your bank account can receive funds in British Pounds. Please note that we charge a fee if the funds are returned (to your bank account) because your PayPal account Business Name does not match the business name on your bank account.
Country of bank
United Kingdom
Business Name
Open Brackets Limited
Sort Code
(six digits)
Account Number
(eight digits, no dashes)
Add Bank Account
Cancel
Mobile | Mass Pay | About Us | Account Types | Fees | Privacy | Safety Advice | Contact Us | Legal Agreements | Developers | Gift Vouchers
Copyright © 1999-2012 PayPal. All rights reserved.

You need to complete your bank set up for PayPal to connect to your bank account. . Click "Add Bank Account" and on the next screen double-check that your details are correct:



When you are sure your details are correct click "Add Bank Account

Congratulations! You have added your bank account. NOW you can withdraw funds from Paypal into your bank account, but you are not yet fully 'verified' and your bank account isn't yet a funding source

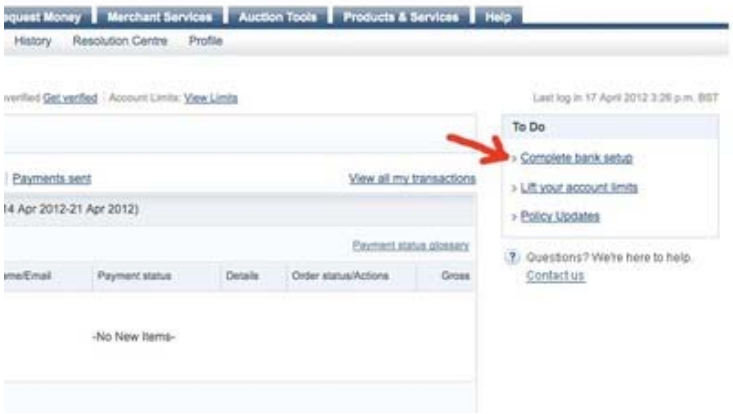
Important Information

Verification
This means that PayPal have checked to ensure that you are in control of your bank account or card. This helps to prevent fraud such as identity theft.
The PayPal Verification process is a security measure to confirm that a user is the owner of the bank account or credit card they are using in PayPal. Confirming each user's identity helps prevent fraud, such as identity theft, and increases the security of payments in PayPal.

To continue with the verification process PayPal will then check that this is your bank account by doing one of the following:

1) deposit two small amounts into your bank account – please note the amounts
2) deposit small amount along with a code that will be in transaction description on your bank statement

This will happen within a few hours or it can take up to 2-5 working days depending on your bank. Once this has happened go to 'Complete bank Set-up' on your Overview page.

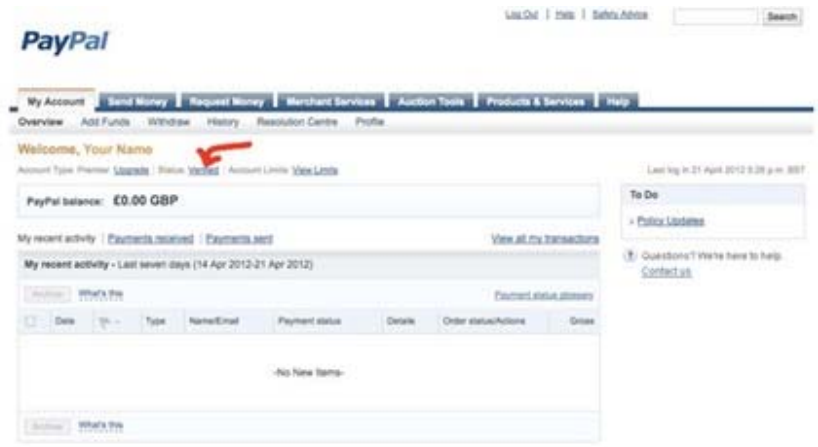


On the next screen, enter the two amounts Paypal deposited into your bank or the code, then click 'submit

The next page confirms that you have successfully confirmed your Bank Account

Click Continue

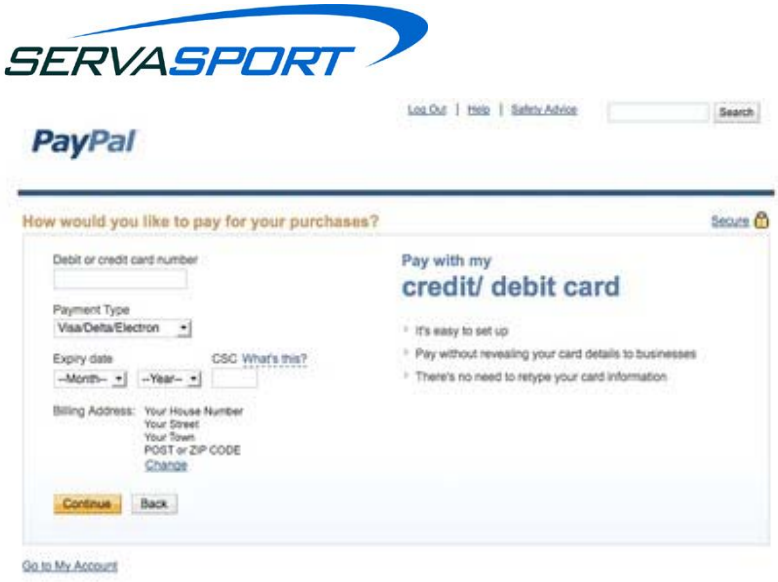
In your Overview page you will see that you are now verified.



2.2.5.2 Setting up a credit card

Choosing 'credit card' in your options
Select your Payment Type (Visa / Mastercard etc.)

The address field is pre-filled. Make sure it is correct, INCLUDING THE POST OR ZIP CODE and IS THE EXACT ADDRESS THAT MATCHES THIS CARD. This is important otherwise your transactions may be denied.



Enter the card details, including the CSC (Sometimes called the CCV or CVD, this is the 3-digit Card Security Code on the back of your card. This is normally on, or to the right of, the signature strip)

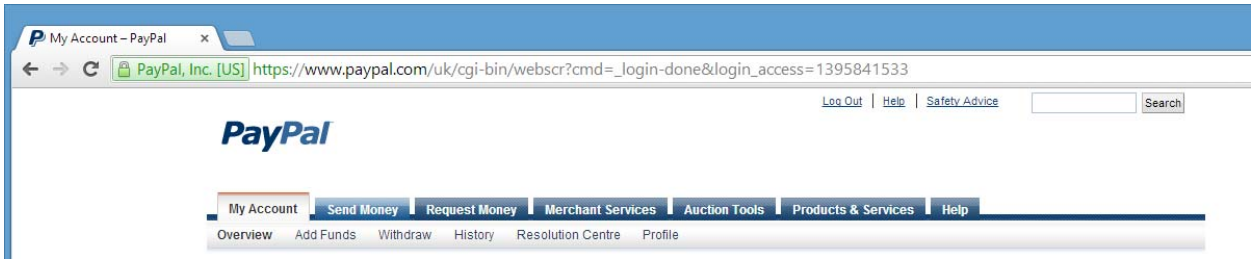
Then click 'Continue'...

Next Paypal will ask what you want to do next.

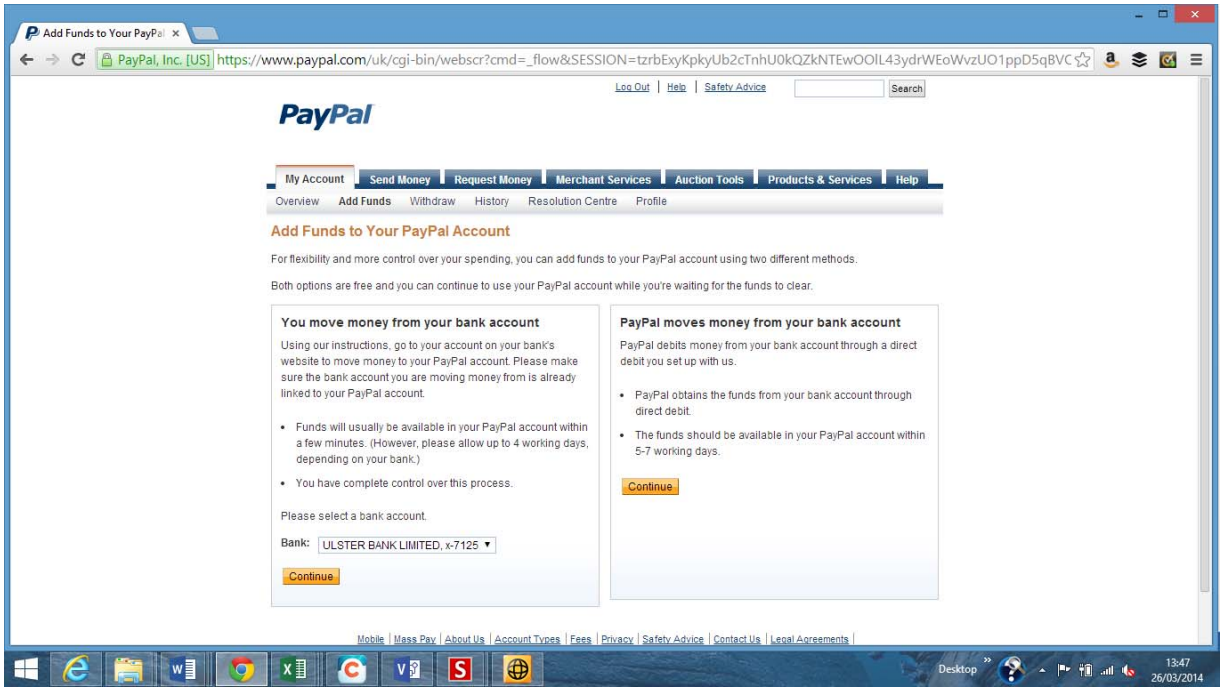
Click on "Go To My Account". Congratulations you have linked your credit/debit card. It will now be used as a source of funds for payments

2.2.5.3 Using a PayPal balance as a source of payment

PayPal balance can be topped up and used as a funding source. Choose the Add Funds option which can be seen on your home screen.



You will see two options, choose “You move money from your bank account’


Add Funds to Your PayPal
PayPal, Inc. [US] https://www.paypal.com/uk/cgi-bin/webscr?cmd=_flow&SESSION=tzrbExyKpkyUb2cTnhU0kQZkNTEwOOlL43ydrWEoWvzUO1ppD5qBVC
Log Out | Help | Safety Advice
Search
PayPal
My Account | Send Money | Request Money | Merchant Services | Auction Tools | Products & Services | Help
Overview | Add Funds | Withdraw | History | Resolution Centre | Profile
Add Funds to Your PayPal Account
For flexibility and more control over your spending, you can add funds to your PayPal account using two different methods.
Both options are free and you can continue to use your PayPal account while you're waiting for the funds to clear.
You move money from your bank account
Using our instructions, go to your account on your bank's website to move money to your PayPal account. Please make sure the bank account you are moving money from is already linked to your PayPal account.
Funds will usually be available in your PayPal account within a few minutes. (However, please allow up to 4 working days, depending on your bank.)
You have complete control over this process.
Please select a bank account.
Bank: ULSTER BANK LIMITED, x-7125
Continue
PayPal moves money from your bank account
PayPal debits money from your bank account through a direct debit you set up with us.
PayPal obtains the funds from your bank account through direct debit.
The funds should be available in your PayPal account within 5-7 working days.
Continue
Mobile | Mass Pay | About Us | Account Types | Fees | Privacy | Safety Advice | Contact Us | Legal Agreements
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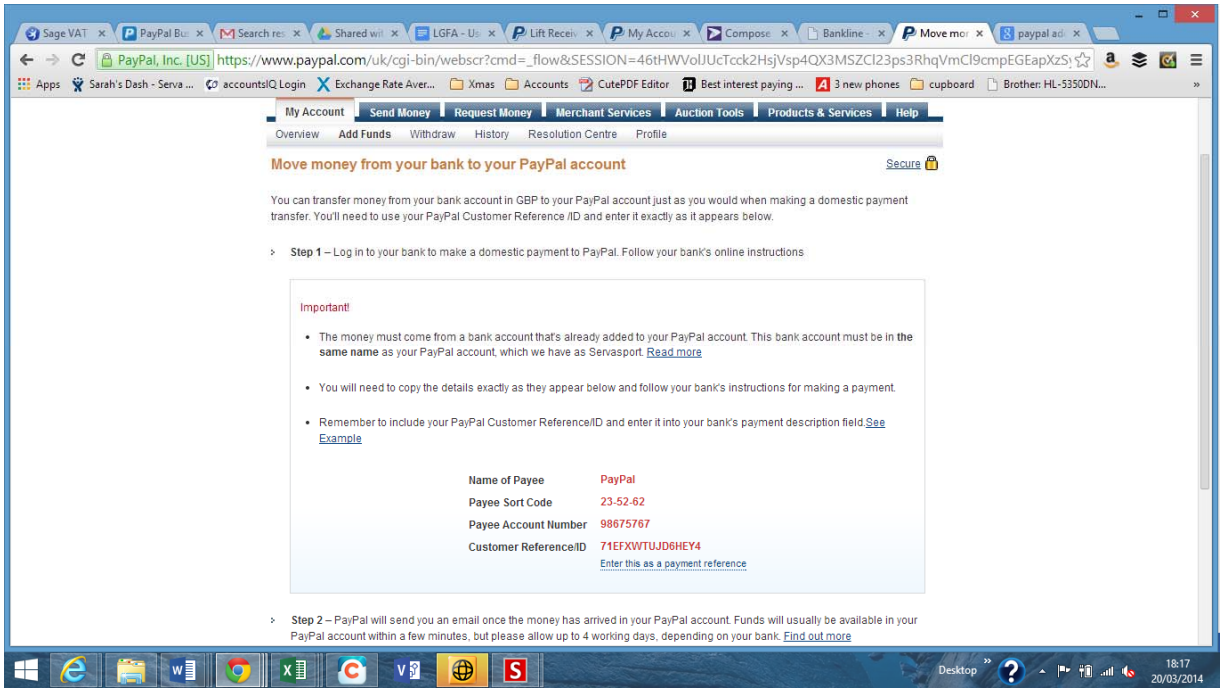
The following screen will appear which gives the Bank Transfer Instructions:


PayPal, Inc. [US] https://www.paypal.com/uk/cgi-bin/webscr?cmd=_flow&SESSION=46tHWVolJUcTcck2HsjVsp4QX3MSZCI23ps3RhqVmCI9cmpEGEapXzS
My Account | Send Money | Request Money | Merchant Services | Auction Tools | Products & Services | Help
Overview | Add Funds | Withdraw | History | Resolution Centre | Profile
Move money from your bank to your PayPal account
Secure
You can transfer money from your bank account in GBP to your PayPal account just as you would when making a domestic payment transfer. You'll need to use your PayPal Customer Reference /ID and enter it exactly as it appears below.
Step 1 – Log in to your bank to make a domestic payment to PayPal. Follow your bank's online instructions
Important!
The money must come from a bank account that's already added to your PayPal account. This bank account must be in the same name as your PayPal account, which we have as Servasport. Read more
You will need to copy the details exactly as they appear below and follow your bank's instructions for making a payment.
Remember to include your PayPal Customer Reference/ID and enter it into your bank's payment description field. See Example
Name of Payee PayPal
Payee Sort Code 23-52-62
Payee Account Number 98675767
Customer Reference/ID 71EFXWTUJD6HEY4
Enter this as a payment reference
Step 2 – PayPal will send you an email once the money has arrived in your PayPal account. Funds will usually be available in your PayPal account within a few minutes, but please allow up to 4 working days, depending on your bank. Find out more
Desktop
18:17
20/03/2014

Name of Payee: PayPal
Payee Sort Code: XX-XX-XX
Payee Account Number: XXXXXXXX
Customer Reference ID

Note: Each PayPal account will have a unique set of instructions and will be different to the ones shown above

These instructions tell your bank where to send the money and must be provided to your bank along with the amount that you want to transfer.

There are three options available on how you provide this information to the bank. It depends on what access you have to your bank account; Online Access, Telephone Access, or if you have neither of these then you need to use the Counter services at your local branch. Please make sure the bank account you are moving money from is already linked to your PayPal account (see important information below)

Option 1 If you have **Online banking** access
Log on to your bank account and navigate to the section where you make bank transfers to other accounts. You will be asked to provide details of the account to whom you are making the transfer. These can all be found in the Bank Instruction (see above). You will also need to know how much you want to transfer.

If you have transferred money to other accounts in the past, then the process will be exactly the same. If you are unsure as to how to process a bank transfer, please contact you bank for guidance. The funds will arrive in your account within 1-2 days. Some banks may have instant transfers and the money will the available immediately.

Option 2 If you have **Telephone banking** access
Phone your telephone banking service and tell them you want to make a transfer. You will be asked to provide details of the account to whom you are making the transfer. These can all be found in the Bank Instruction (see above). You will also need to know how much you want to transfer.

The funds will arrive in your account within 1-2 days. Some banks may have instant transfers and the money will the available immediately.

Option 3 Visit your **local branch**
You can provide the instructions to your local branch and they can process the transfer for you. This is the same as a normal bank transfer and you may incur a bank fee (at your own risk).

Funds will usually be available in your PayPal account within a few minutes. (However, please allow up to 4 working days, depending on your bank..

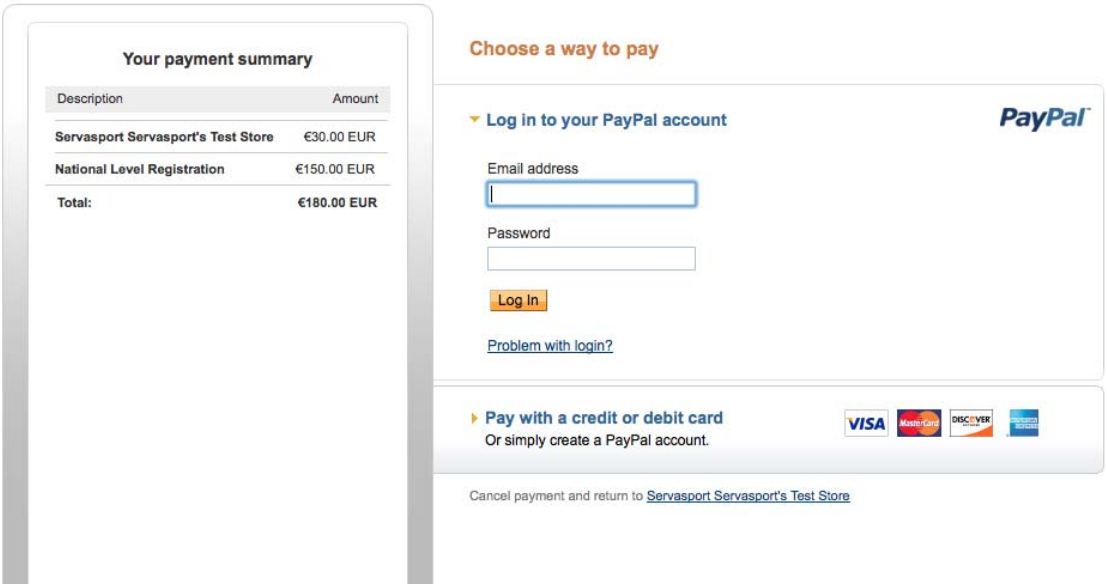
Important information

Banking Authorisation

You need to have the appropriate authority with your banking facility in order to use this method. Any of the following will suffice: access to online banking, access to telephone banking, signatory rights in your local bank branch

How much will I need to transfer from my Bank to PayPal balance

You can transfer as much as you need to your Paypal account. If you want to transfer the exact amount of fees payable, continue your LGFA registration, using the LGFA user manual, until you reach the invoice PayPal page (below), this shows you how much you need to pay this year.



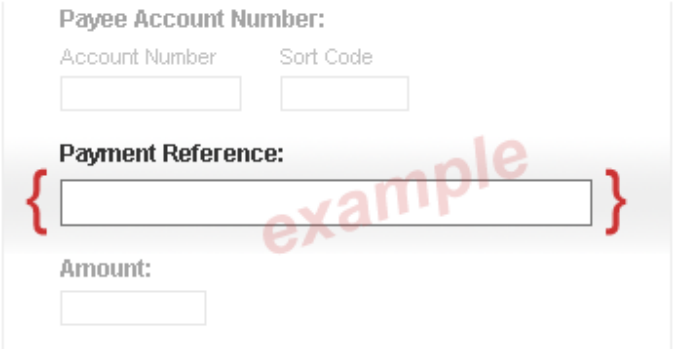
Please be aware that you will see this screen twice: when you first log in you will be asked to pay your System Fee and All Ireland Levy and also when you have uploaded your members for registration you will be asked to pay a Registration Fee. You will need to have the correct balance in your PayPal balance before you process your fees.

You are seeing a different screen requesting bank details

If you don't have a bank account set up then you will be directed to another screen which requests you to set up a bank account. As mentioned this is a mandatory part of setting up a Paypal account and must be completed.

Your PayPal account name match the name on your bank account
So that PayPal can identify you, the name on your bank account must match the name on your PayPal account. If they can't identify you, there will be a delay in PayPal completing the payment transfer and they may have to return the money to your bank account.
If your PayPal account name does not match and you would like to change it you can do this online. In the PayPal account, navigate to the top right of the screen where you'll find a search box. Type 'name change' into the search box at the top right of the screen. Follow the online instructions.

PayPal Customer Reference/ID must be provided
PayPal has provided you with a Customer Reference/ID so that they can identify you and transfer the money into your PayPal account. You must enter this reference into the correct field online. Banks refer to this field differently. Follow your bank's online instructions. Here is an example:



If you do not include your Customer Reference/ID there will be a delay in PayPal completing the payment transfer and they may have to return the money to your bank account.

Bank Charges
PayPal do not charge to top up the account however you may incur local bank fees